



The Organization

The Atlantic First Nations Water Authority (AFNWA) represents progress, innovation, and a long-term solution for water and wastewater issues that affect Atlantic First Nations communities. Incorporated on July 18, 2018, as a non-profit organization under the Canada Not-for-profit Corporations Act, the AFNWA is a ground-breaking First Nation owned organization providing water and wastewater services to participating communities. This approach ensures a culturally appropriate, service oriented, and technically strong First Nations water utility which owns, operates, and maintains water and wastewater systems.

As of June 2023, nineteen (19) First Nations communities have indicated their interest in becoming members of AFNWA by signing Band Council Resolutions (BCRs) indicating their desire to formally participate. These communities, located within Nova Scotia, New Brunswick and Prince Edward Island represent over 60% of the total Atlantic First Nations by population. Using a scalable delivery model to incorporate further membership in the future, the AFNWA governance and organizational structure shows promise for a model which can be utilized by other First Nation communities across Canada. In that regard, AFNWA is blazing a trail for others to follow.

The management structure of the AFNWA is aligned to deliver full water and wastewater services for First Nation communities with a central main office in Millbrook and decentralized approach to operations. This model reflects current best practice for service delivery to First Nation communities in Canada. It incorporates a hub and spoke approach to operations for optimal service delivery and to foster a deeper relationship with the communities served by the utility.



ATLANTIC FIRST NATIONS WATER AUTHORITY (AFNWA) POSITION DESCRIPTION (TERM POSITION)

Position Vacuum/Jet Rodder Combination Unit Truck Operator - 6–9-month term

Department Operations

Reports to: Supervisor of Operations

Primary Function: Under the direction of the designated service area supervisor, who may or may not be on site, perform cleaning, repair and maintenance of water and wastewater infrastructure using the Vacuum/Jet Rodder Combination Unit Truck or otherwise. Reporting to the Manager of Operations, operates and maintains equipment of heavy to medium size, weight, and difficulty, specifically a jet/vacuum combination truck to assist in cleaning construction, maintenance, and repair work.

Duties and Responsibilities:

- Operate a jet/vacuum truck and tools in a safe manner.
- Perform proper pre-and post-trip inspections, maintain and update driver's logbook.
- Perform maintenance tasks necessary to keep machinery, equipment, and tools in good working condition, specifically: greasing and cleaning, maintaining fluid levels etc.
- Inspect job site for possible hazards prior to operating equipment.
- Ensure necessary equipment repairs are made in a timely manner.
- Perform general work functions associated with construction, maintenance, cleaning and repair of water systems, sewer systems, building structures, and grounds.
- Perform all work safely following AFNWA policies and procedures.
- Perform routine maintenance and assist plant staff in carrying out duties (e.g. carrying tools, etc.)
- Perform general care and maintenance duties with respect to the building and grounds.
- Operate other equipment and vehicles as may be assigned by the Manager or designate.
- Perform other related duties as required.

Reporting Relationships:

Reports to: Manager of Operations

Minimum Qualifications:

Education

- Grade 12 or equivalent

Experience

- Two years of experience working in a similar environment and with similar equipment and tools. (i.e.: vacuum/jet truck operation, hydroexcavation, road construction, paving crew, pipe laying,).

Certificates / Licenses / Registrations

- Class 3 drivers' license with air brake required.
- Possess and maintain a clean driving abstract.

Other Knowledge, Skills, and Abilities

- Experience working with Indigenous communities in Atlantic Canada preferred.
- Understanding of water and wastewater utilities operations an asset.
- Able to use GIS to determine asset attributes and functionality.
- Ability to handle confidential information with discretion.
- Strong communication (verbal/written), organizational and time-management skills.
- High level of proficiency in Microsoft Office applications, particularly Excel, Word, and PowerPoint.
- Demonstrated ability to work independently with minimal supervision and identify and/or solve problems proactively.
- Self-motivated with an ability to prioritize and multi-task effectively under pressure.
- Must have a good attendance and work record (health assessment may be required).
- Must be willing to accept work-related training.
- Must become familiar with AFNWA, Occupational Health & Safety practices and have ability to work safely and report workplace hazards.

CLOSING DATE: March 8, 2024, or until position is filled.

APPLICATION INSTRUCTIONS:

Kindly forward all inquiries and applications to HR@AFNWA.CA

Our goal is to be a diverse workplace, that is representative of the community we serve. We encourage applications from qualified Indigenous persons, African Nova Scotians, LGBTQ+ community, racially visible persons, women in non-traditional positions and persons with disabilities. You are encouraged to self-identify in the cover letter. We thank all applicants for their interest; however, only those candidates selected for an interview will be contacted.”

Application documents will only be accepted in .PDF or .DOC format. The applicant will receive an email confirming that the application has been received and all attachments are accessible.