



March 26 ,2021

Chief Wilbert Marshall, Chair

The regular meeting of the AFNWA Board will be held Wednesday 31 March 2021 at 9:30 AM via the ZOOM virtual platform: <https://zoom.us/j/95306021265>

In Camera Reports

1C Approval of Minutes of the In-Camera Meeting held on 13 January 2021.

2C Business Arising from Minutes

3C Accounting, Auditing & Consulting Services Contract Award

Motion: That the AFNWA Board approve the recommendation as outlined in the confidential report dated 25 March 2021

4C Appointment of Legal Counsel

Motion: That the AFNWA Board approve the recommendation as outlined in the confidential report dated 22March 2021

5C 2021/22 Chief Executive Officer Goals and Objectives

Motion: That the AFNWA Board approve the recommendation as outlined in the confidential report dated 26March 2021

6C Appointment of Elders Advisory Committee

Motion: That the AFNWA Board approve the recommendation as outlined in the confidential report dated 23 March 2021

7C 2021-2022 Agreement of Service – APC & AFNWA (TO FOLLOW)

Motion: That the AFNWA Board approve the recommendation as outlined in the confidential report dated 29 March 2021

Regular Reports

1. a) Ratification of In-Camera Motions
b) Approval of the Order of Business and Approval of Additions and Deletions

2. Approval of Minutes of the Regular Meeting held on 13 January 2021.

3. Business Arising from Minutes

- a) Transition Implementation Plan Update (22 March 2021)

4. *Revised* 2021-2022 AFNWA Operations Budget

Motion: That the AFNWA Board approve the 2021-2022 AFNWA Operations Budget in the substantive form attached

5. **Revised AFNWA Business Case**

Motion: That the AFNWA Board approve the revised AFNWA Business Case in the substantive form attached

6. **AFNWA Communications and Outreach Plan**

Motion: That the AFNWA Board approve the Communications and Outreach Plan in the substantive form attached

Information Reports

1-I Transition Implementation Plan Update (22 March 2021)

James MacKinnon
Board Secretary



**Atlantic First Nations Water Authority
MINUTES**

31 March 2021

PRESENT:

Chief Wilbert Marshall, Chair
Chief Leroy Denny, Director
Chief Ross Perley, Vice Chair
Chief Terry Paul, Director
Chief Darlene Bernard, Director
Chief Arren Sock, Director

REGRETS:

Chief Andrea Paul, Director

STAFF:

Carl Yates, interim CEO
James MacKinnon, interim COO
Adam Gould, Manager of Communications and Outreach
Chantal Leblanc, Manager of Corporate Services/ CFO
Rayleen MacDonald, Administrative Assistant

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CALL TO ORDER

The Chair, called the regular meeting to order at 10:00Am via the Zoom virtual platform. The Board moved In Camera at 10:03 AM and the regular meeting reconvened at 10:55 AM

1.a) RATIFICATION OF IN-CAMERA MOTIONS

MOVED BY Chief Terry Paul, seconded by Chief Wilbert Marshall, that the AFNWA Board ratify the In- Camera motions from 31 March 2021 meeting.

MOTION PUT AND PASSED.

1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED BY Chief Terry Paul, seconded by Wilbert Marshall that the AFNWA Board approve the interchange of Item #5C with Item #7C as Item # 5C requires the AFNWA staff to leave the meeting for this item.

MOTION PUT AND PASSED

2. APPROVAL OF MINUTES – 13 January 2021

MOVED BY Chief Terry Paul, seconded by Chief Leroy Denny, that the AFNWA Board approve the minutes of the regular meeting of 13 January 2021.

MOTION PUT AND PASSED.

3. BUSINESS ARISING FROM MINUTES

Carl Yates advised we received a formal letter from ISC, confirming the \$3M earmarked for the 2021-2022 fiscal year.

a) Transition Implementation Plan Update (verbal)

James MacKinnon, interim COO, presented on the 22 March 2021 Transition Implementation Plan Update Board Report, with color coded items showing progress to date.

There were no questions or comments on the TIP Update at this time.

4. Revised 2021-2022 AFNWA Operations Budget

James MacKinnon, interim COO, presented the Revised 2021-2022 AFNWA Operations Budget, noting the key points:

- This is not drastically different from the Operations budget presented in November; however, we now have a much clearer picture of how much funding to carry forward to the 2021-2022 fiscal year
- We had originally presented a carry forward amount of \$1.4M, and this revised operations budget has \$1.7M in carry forward.
- With the carry-forward amount, coupled with the \$3M earmarked by ISC, it brings our Operational budget to ~ \$4.7M, which is very close to the original amount we had asked ISC for in terms of funding.

MOVED BY Chief Wilbert Marshall seconded by Chief Darlene Bernard, that the AFNWA Board approve the revised 2021-2022 AFNWA Operations Budget

MOTION PUT AND PASSED.

5. Revised AFNWA Business Case

Carl Yates presented the Revised AFNWA Business Case. Some key notes:

- Since we presented our last version of the Business Case, we have had a peer review completed by the Ontario Clean Water Agency (OCWA); OCWA reviewed our projected funds, projected programs, organizational structure, our approach to operations in great detail. In the end, they gave an overwhelming endorsement of our approach.
- We have incorporated the recommendations by OCWA into our Business Case
- The key recommendation that influences our financial and operations perspective is that OCWA thought we should have a supervisor/coordinator position to look after regulatory compliance and reporting.
- One of the observations by OCWA stated “the establishment of a regulatory framework will be critical to the success and sustainability of the Authority”. We have always recognized this aspect and are working closely with ISC to put a framework in place.
- AFNWA also looked at the recent expenditures ISC has made over the last few years as CBCL completed a condition assessment in 2018 which included work to end of 2017. Therefore, we included further expenditures for 2018, 2019 and 2020 to ground-truth where we are today.

- The AFNWA Business Case has been updated with the above information, and other information as stated in the attached report, and submitted to ISC.

MOVED BY Chief Leroy Denny, seconded by Chief Terry Paul, that the AFNWA Board approve the revised AFNWA Business Case

MOTION PUT AND PASSED.

6. AFNWA Communications and Outreach Plan

Adam Gould, Manager of Communications and Outreach, presented the AFNWA Communications and Outreach Plan with some key notes as follows:

- The strategy outlines communications channels (verbal, written, social media, etc.) to be used when providing information and updates to key stakeholders.
- The upcoming website launch will provide a permanent digital home and info source for community members and Operators, including background about our work, how to join AFNWA and documents that guide our actions and milestones.
- When Covid-19 restrictions end, AFNWA plans to be actively visible in communities, primarily through the work of Operators, but also through outreach events and participating in community initiatives.
- With a strong online presence, open two-way communications channels, and dedicated department resources led by senior manager, all communications issues should be addressed with timeliness, accuracy, and professionalism.

MOVED BY Chief Wilbert Marshall, seconded by Chief Darlene Bernard, that the AFNWA Board approve the revised AFNWA Communications and Outreach Strategy as presented.

7. DATE OF NEXT MEETING

The next meeting is scheduled for 26 May 2021 @ 9:30 AM

The meeting was adjourned at 12:10 PM

Original Signed By _____
James MacKinnon
 Board Secretary

Original Signed By _____
Chief Wilbert Marshall
 Chair

The following Information Items were submitted:

1-I Transition Implementation Update (08 January 2021)