



19 June 2020

Chief Wilbert Marshall, Chair & Members of the AFNWA Board

The regular meeting of the Atlantic First Nations Water Authority (AFNWA) Board will be held on Wednesday 24 June 2020] at 9:00 AM via the Ring Central Video Conferencing Platform

AGENDA

In Camera Reports

- 1C Approval of Minutes of the In-Camera Meeting held on 29 May 2020
- 2C Business Arising from Minutes
 - a) *CEO Contract (verbal)*
 - b) *Leaders International Executive Search Firm Contract (verbal)*

Regular Reports

- 1. a) Ratification of In-Camera Motions
 - b) Approval of the Order of Business and Approval of Additions and Deletions
- 2. Approval of Minutes of the Regular Meeting held on 29 May 2020
- 3. Business Arising from Minutes
 - a) *Framework Agreement Update (verbal)*
 - b) *Funding Agreement (verbal)*
 - c) *Appointment of Vice Chair (verbal)*

Other Business

- 4. [Transition Implementation Plan]
Motion: That the AFNWA Board approve the Transition Implementation Plan attached
- 5. [HR Policy]
Motion: That the AFNWA Board approve the Human Resource Policy in the substantive form attached
- 6. [Board Secretary]
Motion: That the AFNWA Board approve the appointment of James MacKinnon, interim COO as Board Secretary

Name
Board Secretary



**Atlantic First Nations Water Authority
MINUTES**

24 June 2020

PRESENT:

Chief Wilbert Marshall, Chair
Chief Terry Paul, Director
Chief Mike Sack, Director
Chief Ross Perley, Director
Chie Andrea Paul, Director

REGRETS:

Chief Arren Sock, Director
Chief Roderick Gould Jr., Director

STAFF:

Carl Yates, interim CEO
James MacKinnon, interim COO
Rayleen MacDonald, Administrative Assistant

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CALL TO ORDER

The Chair called the regular meeting to order at 4:00 PM via the Ring Central platform. The Board moved In Camera at 4:01 PM and the regular meeting reconvened at 4:06PM

1.a) RATIFICATION OF IN-CAMERA MOTIONS

None

1.b) APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

MOVED BY Chief Mike Sack, seconded by Chief Ross Perley, that the AFNWA Board approve the order of business based on the agenda previously circulated.

MOTION PUT AND PASSED

2. APPROVAL OF MINUTES – 29 May 2020

MOVED BY Chief Wilbert Marshall, seconded by Chief Terry Paul, that the AFNWA Board approve the minutes of the regular meeting of 29 May 2020.

MOTION PUT AND PASSED.

3. BUSINESS ARISING FROM MINUTES**a) Framework Agreement (verbal update)**

Framework Agreement has been signed; we have asked for the signed copy and ISC has indicated that could take some time as it works through their channels. We will continue to follow up.

b) Funding Agreement (verbal)

Funding Agreement is on its way; ISC has sent the test amount of \$2.01 to AFNWA bank account and it was received. Last thing to for us to do is to send ISC our cheque schedule (essentially, the frequency in which we wish to be paid i. e. – upfront, monthly, bi-weekly, etc.). We have sent this previously, based on a \$2M amount (with \$1M upfront and then quarterly at \$500K increments) , but amount of funding has changed since to \$2.5M so we will add on the additional \$500K. It

was noted that at yesterday's Press Conference, Minister Miller confirmed the \$2.5M for the AFNWA.

c) Appointment of Vice Chair (verbal)

This will require a recommendation (as the Vice Chair will be a signing officer, Board Executive, and stand-in to chair meetings when Chair is unavailable). Chief Wilbert Marshall, Chair, suggested that Chief Ross Perley be nominated for Vice Chair. Chief Ross Perley raised no objection to the nomination and no other names were suggested.

MOVED BY Chief Mike Sack, seconded by Chief Terry Paul, that the AFNWA Board appoint Chief Ross Perley as Vice Chair of the AFNWA Board.

MOTION PUT AND PASSED.

4. Transition Implementation Plan

A report dated 18 June 2020 was submitted

James MacKinnon, interim COO, gave a high-level overview of the Transition Implementation Plan with the aid of a presentation

MOVED BY Chief Terry Paul, seconded by Chief Andrea Paul, that the AFNWA Board approve the Transition Implementation Plan

MOTION PUT AND PASSED.

5. HR Policy

A report dated 18 June 2020 was submitted.

Carl Yates, interim CEO, presented the "track changes" version of the proposed AFNWA HR Policy, noting that it is very similar to the APC HR Policy, which was used as the foundation as it has been recently updated to conform to modern language, indigenous culture and current legislation. The proposed HR Policy, in its substantive form, was attached to Report # 5.

MOVED BY Chief Terry Paul, seconded by Chief Mike Sack, that the AFNWA Board approve the Human Resource Policy in the substantive form attached.

MOTION PUT AND PASSED.

6. Board Secretary (verbal)

Carl Yates informed the Board that good governance practice dictates that the Board appoint a Board Secretary, as well as Board Treasurer. He suggested we appoint a Board Secretary today and look to possibly appoint the Manager of Corporate Services to Board Treasurer when they are hired. In recognizing James MacKinnon's role in facilitating the meetings, ensuring minutes are taken and reports submitted, it is recommended that James MacKinnon, interim COO be appointed Board Secretary.

MOVED BY Chief Wilbert Marshall, seconded by Chief Ross Perley, that the AFNWA Board approve the appointment of James MacKinnon, interim COO as Board Secretary.

MOTION PUT AND PASSED.

7. DATE OF NEXT MEETING

The next meeting is scheduled for Wednesday 29 July 2020 from 9:00 AM-10:30AM

The meeting was adjourned at 5:00 PM

Original Signed By

James MacKinnon
Board Secretary

Original Signed By

Chief Wilbert Marshall
Chair

The following Information Items were submitted:

- 1-I AFNWA Transition Implementation Plan Slide-Deck
- 2-I AFNWA Draft HR Policy – track changes version